

**EXECUTIVE PROGRAMME
BETWEEN
THE MINISTRY OF SCIENCE, EDUCATION AND SPORTS OF THE REPUBLIC
OF CROATIA
AND
THE SCIENTIFIC AND TECHNOLOGICAL RESEARCH COUNCIL OF TURKEY
(TÜBİTAK)
ON COOPERATION IN THE FIELD OF SCIENCE AND TECHNOLOGY**

The Ministry of Science, Education and Sports of the Republic of Croatia and the Scientific and Technological Research Council of Turkey (TÜBİTAK) (hereinafter referred to as the "Parties"), wishing to strengthen and develop scientific and technological cooperation on the basis of equality and mutual benefit, with the intention to clarifying the execution of the Protocol between the Ministry of Science and Technology of the Republic of Croatia and the Scientific and Technological Research Council of Turkey (TÜBİTAK) on cooperation in the field of science and technology, signed on 16 April 1998 in Ankara (hereinafter referred to as the "Protocol"), have agreed as follows:

ARTICLE 1

In the framework of this Executive Programme the Parties will give priority to develop scientific and technological cooperation in the areas listed below:

- Natural Sciences
- Engineering and Technology
- Medical and Health Sciences
- Agricultural Sciences
- Social Sciences and Humanities

Other areas of interest may be included by mutual consent.

ARTICLE 2

1. For the purpose of implementing this Programme, a Joint Committee on Scientific and Technological Cooperation (hereinafter referred to as the "Joint Committee"), composed of the equal number of representatives designated by the Parties, will be established. The tasks of the Joint Committee are as follows:

- Identifying the scientific and technological cooperation priorities deriving from national policies of both countries in science and technology;
- Promoting favourable conditions for the implementation of this Programme;
- Facilitating the implementation of joint projects;
- Encouraging exchange of experience arising from the bilateral scientific and technological cooperation and evaluating proposals for its further development.

2. The Joint Committee will meet every two years alternately in the Republic of Croatia and the Republic of Turkey. However, Joint Committee may also operate by correspondence.

3. Joint Committee may elaborate its own rules of procedure.

ARTICLE 3

In accordance with Article 4 of the Protocol, joint research projects will be implemented as follows:

1. The terms of the Call for Proposals including topics of research will be determined by the Joint Committee.
2. Project proposals must provide detailed information on the objectives and justification of the planned joint research work, the methodology to be followed, the composition of each research team and the intended timetable.
3. Project proposals prepared in English using the special "Project Proposal Form" (Annex 1) should be submitted for evaluation and approval simultaneously to the both Parties. Proposals will be independently evaluated and approved by each of the two Parties, following their own rules and regulations, and only those proposals which are approved by both Parties will be supported.
4. The execution period of a joint research project shall not exceed two years. The total duration of visits in one direction of a specific project will not be more than two months a year.
5. Besides the financial support towards the exchange of project researchers mentioned above, the Parties may provide additional research funds to their respective project teams whenever they consider it appropriate. It is desirable but not essential to fund the two sides equally.

ARTICLE 4

In accordance with Article 4 of the Protocol, the exchange of visits of scientists and experts will be implemented as follows:

1. Parties agree upon an annual quota of 4 weeks for exchange of scientists in each direction. The quota runs per calendar year and unused quota from one year cannot be transferred to the following year.
2. The candidates to be exchanged within the provisions of this Programme will be nominated by the sending Party which will notify the receiving Party three (3) months before the candidates' proposed departure date. Before proposing a scientific visit, the scientists of both Parties should make the first contacts themselves and agree to cooperate on a specific topic.
3. The sending Party will present to the receiving Party personal particulars informing about specialization, professional qualifications, academic titles, languages spoken, programme and duration of stay of the persons to be exchanged, as well as other useful information.
4. The receiving Party will notify the sending Party of its consent at least one (1) month prior to the proposed date of visit.
5. Upon the receipt of the consent of the receiving Party, the sending Party will communicate the exact date of departure at least 15 days in advance.

ARTICLE 5

The executive details concerning the other forms of cooperation listed in Article 4 of the Protocol will be elaborated by the Joint Committee.

ARTICLE 6

1. The costs of the exchange of experts and scientists resulting from this Executive Programme, unless mutually agreed otherwise, will be covered on the following basis:
 - a. The sending Party will meet the cost of international travel to the place where the joint work will be carried out.
 - b. The receiving Party will meet the cost of trips within territory of its state in accordance with the programme of stay, board and lodging, as well as daily allowances in accordance with the national legislation.

In Croatia:

- Free hotel accommodation (maximum 3 stars);
- Daily allowance 150 HRK per day.

In Turkey:

- Free accommodation in a university guest house or equivalent;
- Daily allowance 20 Euro per day.

2. All expenses mentioned in the Executive Programme will be included in the budgets of the joint research project proposals.
3. The sending Party shall be responsible for the emergency health insurance of its scientists, including medical care.

ARTICLE 7

1. Scientific and technological results and any other information derived from the co-operation activities under this Executive Programme, will be announced, published or commercially exploited with the consent of both cooperation partners and according to the international provisions concerning intellectual property rights.
2. Scientists, technical experts and institutions of the third countries or international organizations may be invited, upon consent of the both cooperation partners, to participate in projects and programmes being carried out under this Executive Programme. The cost of such participation will normally be borne by third countries and/or international organization, unless Parties agree otherwise in writing.

ARTICLE 8

1. This Executive Programme is concluded with a view to enhancing and developing cooperation between the Parties and does not constitute an agreement binding upon the States of the Parties under international law. No provision of this Agreement shall be interpreted and implemented as creating legal rights or commitments for the States of the Parties.
2. Any disputes related to the interpretation or implementation of this Executive Programme will be settled through consultations within the Joint Committee or between the Parties.
3. With respect to the cooperation activities established under this Executive Programme, each Party will take, in accordance with its laws and regulations, all necessary measures to ensure the best possible conditions for their implementation.

ARTICLE 9

1. This Executive Programme will come into effect on the date of signature.
2. This Executive Programme will remain in effect as long as the governing Protocol remains valid.
3. Either Party may terminate this Executive Programme by giving written notice to the Party six months in advance.
4. The termination of this Executive Programme will not affect the projects or programmes undertaken under this Executive Programme and not fully executed at the time of the termination of this Executive Programme.

Signed in Ankara on 10 March 2015 in two originals in the English language, both being equally authentic.

For the Ministry of Science, Education and
Sports
of the Republic of Croatia



Prof. Vedran MORNAR, Ph.D.
Minister of Science, Education
and Sports

For the Scientific and Technological
Research Council
of Turkey (TÜBİTAK)



Prof. Dr. Yücel ALTUNBAŞAK
President

Witness of Honor



Prof. Dr. Davut KAVRANOĞLU
Deputy Minister of Science, Industry
and Technology of the Republic of Turkey

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Reference title	Date received	Prj code (Ministry of Science, Education and Sports)	Prj code (TÜBİTAK)

The Ministry of Science, Education
and Sports of the Republic of Croatia

The Scientific and Technological Research
Council of Turkey (TÜBİTAK)

JOINT RESEARCH AND DEVELOPMENT PROJECT PROPOSAL

- Please provide the required information briefly. Condensed statements in the boxes available are preferred. However, additional sheets may be used if necessary.
- Please attach the curricula vitae of all the participating scientists.
- Croatian scientists should submit one (1) signed hard copy of the proposal to the Ministry of Science, Education and Sports of the Republic of Croatia. Turkish scientists should follow the online submission process in order to send their application to TÜBİTAK.

PART 1

Project title	
Duration	Starting date

Croatian Side			Turkish Side		
Co-director/Project leader			Co-director/Project leader		
Date	Signature		Date	Signature	
Address			Address		
Telephone	Fax	e-mail	Telephone	Fax	e-mail
List of researchers			List of researchers		
Head of research institution			Head of research institution		
Date	Signature		Date	Signature	

PART 2 - PROJECT INFORMATION

- 2.1. General Information-** Present a summary of the work proposed and give key words. (up to 1 page)
- 2.2. Introduction-** Describe accurately the subject and objectives of the work proposed. Present a critical and comparative summary of a literature survey justifying the work proposed. (up to 2 page)
- 2.3. Scope-** Specify the scope accurately referring to the objectives described.
- 2.4. Method-** Itemise the parameters to be studied and specify the method to be applied.
- 2.5. Research Facilities-** Explain in detail the research facilities (lab. etc.) of each team to conduct the work proposed.
- 2.6. International Cooperation-** Explain in detail the work items to be realized through international cooperation. Describe the roles to be played by each research team.
- 2.7. Expected Results and Benefits-** List the expected results of the work proposed and discuss the expected modes of implementation of the results obtained. Explain the scientific, technological, economical benefits to the partner countries.

PART 3 - EXECUTION MATTERS

- 3.1. Time Table-** Fill the following table indicating each major step in project evolution.

Time schedule	Responsibilities of the Croatian Team	Responsibilities of the Turkish Team
Year ...		
Year ...		

- 3.2. Travel Details-** Fill the following table justifying each visit proposed.

Visits to Croatia

Year ...			Year ...		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

Visits to Turkey

Year ...			Year ...		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

PART 4 - BUDGETARY INFORMATION- Give detailed justification for each item requested. Specify the support obtained for the work proposed from other institutions if any.

Financial Support (in Euro)

Items requested	Ministry of Science, Education and Sports		TÜBİTAK	
	Requested	Approved	Requested	Approved
Equipment (Attach proforma invoice)				
Year 20..				
Year 20..				
Total				
Consumables				
Year 20..				
Year 20..				
Total				
Services (Attach proforma invoice)				
Year 20..				
Year 20..				
Total				
Internal Travel				
Year 20..				
Year 20..				
Total				
International Travel				
Year 20..				
Year 20..				
Total				
Support personnel				
Year 20..				
Year 20..				
Total				
Daily Allowances & Accommodation				
Year 20..				
Year 20..				
Total				
GRAND TOTAL				