**POZIV NA DODJELU BESPOVRATNIH SREDSTAVA**

**RAZVOJNE ISTRAŽIVAČKE POTPORE**

**(*referentni broj: C3.2.R2-I1.06)***

**OBRAZAC 2.**

**Dodatni informacijski obrazac**

**NAPOMENA:** Dodatni informacijski obrazac ispunjava se na engleskom jeziku. **Prijavitelj treba** **osigurati da su informacije navedene u ovom obrascu istovjetne onima navedenima u Prijavnom obrascu.**

**Unos je obavezan za sva pitanja.**

1. Project
   1. General information about the project
      1. Project title

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* + 1. Project summary

***Enter key information about the problem the project addresses, the project's goal and the target groups that will be covered by the project's activities.***

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* + 1. Project description

***Explain why the project is being proposed and provide information on the methodology applied in relation to research in the selected area. State and justify the research objectives of the project and the methods that will be used to achieve them. List the possible risks associated with conducting the research, with an assessment of their likelihood and impact, and measures to mitigate each identified risk. Explain the expected results and effects of the project.***

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* 1. Project location information
     1. Municipality/city

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* + 1. County

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* + 1. The planned percentage of the project carried out at the selected location

***In case the project is implemented at a single location, enter 100%. If project is implemented at multiple locations, enter a percentage for each of the locations covered.***

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* 1. Purpose and justification of the project
     1. Purpose and justification

***Explain the project rationale, the research problems addressed by the project, and the importance of the research pursued. Explain the expected effects and contribution of the research to the development of the research area, society and the economy.***

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* 1. Socio-economic framework
     1. Compliance with EU and national frameworks (relevant strategic documents)

***Explain the alignment of the research with relevant strategies at national and EU level. If applicable, describe compliance with sectoral strategies related to the research topic.***

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* 1. Project identification
     1. Description of the State of the Art

***Describe the State of the Art of the research field, highlight the most important publications in the field.***

***Describe the research you have conducted so far in this area, the most important results and their connection to the proposed research.***

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* 1. Analysis of feasibility of options
     1. Elaboration (quantified) of project results and contribution to corresponding strategies and indicators

***Describe the expected results of the project and their contribution to the indicators defined at the level of the Call for Proposals. The contribution must be elaborated to clearly present the quantified expected contribution of the project, in the form of the target value of the indicators. More detailed information on the requirements for contributing to the indicators of the Call is provided in the Instructions for applicants.***

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* 1. Sustainability of results
     1. Sustainability of the results after the end of the project

***Describe the measures that you will apply during the implementation and after the completion of the project, which will ensure the sustainability of project outputs, and how they will be used after the completion of the project implementation.***

***Refer to the potential for further research, and the possibility of obtaining additional funding after the completion of the funded project.***

***Indicate the planned method of dissemination and publication of the research results, as well as the planned types and rank of publications. For applied research, describe the possible needs for using the results, the groups of potential users, and what effects of the research can be expected in case of their application.***

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* 1. Methodology of project team establishment
     1. Proposal of organizational structure: definition of user roles and relationships (beneficiaries); definition of the necessary capacities of beneficiaries (applicants)

***Describe the planned structure of project implementation and list all necessary capacities necessary for project implementation. Describe the research group that will conduct the research and their responsibilities. Describe the project team that will administrate and manage the project and their responsibilities.***

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* + 1. Definition of roles in the team/ Allocation of responsibilities for project management in relation to proposed project activities

***According to the structure described above, define the individual roles in the team and describe the proposal as well as the reasons for the specific distribution of responsibilities for project management with a presentation of the connection of individual roles/responsibilities/functions with project activities.***

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* + 1. Description of required qualifications / work experience / competences for a particular position / role in the team

***Describe the research team for the implementation of the project with an explanation of the involvement of each individual member along with their qualifications and competencies; the intensity of the research team member's work on the project (% of working time and time involved in the project). Describe the process and dynamics of the establishment of the research group and the connection between the topic of the proposed research and previous research. Explain how the research topic affects the establishment of a new research group in relation to your previous research.***

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* 1. Method of monitoring and evaluation of results
     1. The method of monitoring and evaluating the results of the project and its effect on meeting the objectives of the call

***Describe the mechanisms for monitoring and evaluating the results that you will define within the project. Describe all external and internal mechanisms outlining possible methods and timelines for monitoring and evaluation.***

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* 1. Information on implementation capacities and partner selection
     1. Information on implementation capacities and partner selection

***Describe the applicant's existing implementation capacity, explain where the research will be conducted and what existing resources (including space and equipment) are necessary and available for the implementation of the research.***

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1. ACTIVITIES
   1. Project activities
      1. Implementation start date (if implementation started before submitting the project proposal)

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* + 1. Duration of implementation (months)

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* 1. Data on project activities

***Note: Add additional rows in the table below if needed, dependent on the number of planned project activities.***

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| --- | --- | --- | --- |
| Name of the activity | Start of activity implementation (month of implementation) | Completion of activity implementation (month of implementation) | Description of the activity |
|  |  |  |  |
|  |  |  |  |
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1. INDICATORS AND RESULTS
   1. Result

***Note: Add additional rows in the table below if needed, depending on the number of planned project results.***

|  |  |
| --- | --- |
| Result name | Related activities |
|  |  |
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* 1. Indicators

***When setting indicators and target values, please take into account the requirements in the Guidelines for Applicants regarding the mandatory selection of particular indicators.***

***Note: Add additional rows in the table below if needed, depending on the number of planned project indicators.***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Indicator name | Baseline value | Target value | Contribution (difference between baseline and target value) | Deadline for achievement | Reporting frequency | Rationale for achievement |
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1. BUDGET
   1. Budget activity

***Note: Please copy and fill a table detailing costs for each project activity.***

***[activity 1]***

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| --- | --- | --- | --- | --- |
| ***Cost name*** | ***Number of units*** | ***Unit cost*** | ***Total*** | ***Description*** |
| ***[cost 1]*** |  |  |  |  |
| ***[cost 2]*** |  |  |  |  |
| ***[cost 3]*** |  |  |  |  |
| ***…*** |  |  |  |  |

***[activity 2]***

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| --- | --- | --- | --- | --- |
| ***Cost name*** | ***Number of units*** | ***Unit cost*** | ***Total*** | ***Description*** |
| ***[cost 1]*** |  |  |  |  |
| ***[cost 2]*** |  |  |  |  |
| ***[cost 3]*** |  |  |  |  |
| ***…*** |  |  |  |  |

1. Budget summary

***Note: Please ensure that the data entered in this section corresponds to data from the previous section and the data in the Application Form!***

* 1. Total value of the project (EUR)

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| --- | --- | --- | --- | --- |
| Total value of the project | Total eligible costs | Total ineligible costs | Ineligible costs - public funds | Ineligible costs – private funds |
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* 1. Sources of funding (EUR)

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| --- | --- | --- | --- | --- |
| Funding category/ Cost bearer | Total eligible costs | Support intensity | Grant funds | Beneficiary funds |
|  |  |  |  |  |
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